

## Step #1 – Register Household (Parents or Guardians)

A Household	Register your household adult contacts	
<ul> <li>Participants</li> <li>Registration</li> </ul>	Save Return to Search Return to List	REGISTRATIONS MUST BE ENTERED BY AN ADULT - ONLY.
	For paper or mail-in registrations by Administrator. Avoid duplicate entries and search for existing contacts. Search for Existing Contact	The household contacts are the players parents or guardians. If the <u>household contacts</u> are already displayed, they
	Household Information and Adult Contacts First Name	can be updated if necessary then click Save. If the <u>household contacts</u> <u>are not displayed</u> , please
	Last Name	enter the required details in full then click Save. Proceed to the Participants screen.
	Enter the email address to receive communications from us. Primary Email	
	Other Email	

## Step #2 – Register the Player (Participant)

Household	E Step 2 of 4 - Select th	I Step 2 of 4 - Select the participant to register. If not shown press the Add button. Add					
Participants	Show/Hide	Show/Hide 📳 🛱 🖫 🚔 🛶 🖶					
Registration	Show 10 • entrie	Add Return to Sea	arch Search records	_			
Question	🔷 This per	son Is 🌲	First Name	🖨 🛛 Last Name	🔶 Delete		
	Adult			-	Telete		
	Adult						
	Showing 1 to 2 of 2 entrie	Showing 1 to 2 of 2 entries First Previous Next Last					

Click the 'Add' button.

## Empire Revolution Cogran Set Up and Registration for Families



A Household	Step 2 of 4 - Enter parti	cipant information	
A Participants	Save and Continue	to Next Step Return to Search Return to List	REGISTRATIONS MUST
Registration	Delete Detail		BE ENTERED BY AN ADULT - ONLY
Cuestion			The participants are the players.
Checkout	This person is	Youth	If the player was already displayed, they can be updated if necessary and
	Enter player name a	then click Save.	
	First Name		If the player is new, please enter the required details in full and then click Save.
	Last Name		Proceed to the Registration screen.
	Nickname		
	Date of Birth		
	Gender	· · · · · ·	

## Step #3 – Registration

A Household	III Participant	•					
2 Participants			Status	Price			
Registration	Save and Continue						
Question	Program						
Checkout 2	2014/2015 - Empire Buffalo						
	) ()	BUF - Fall Extension	Open	\$175.00			
	) ()	BUF - U08 Full Year Team Registration	Open	\$1,040.00			
	) 0	BUF - U08 Nov and Dec Team Registration	Open	\$275.00			
	0	BUF - Developmental Player	Open	\$750.00			
2	2014/2015 - Tryouts						
	) 0	BUF - Tryouts - Empire Buffalo	Open	\$25.00			
	0	ROC - Tryouts - Empire Rochester	Open	\$25.00			
	)	SYR - Tryouts - Empire Syracuse	Open	\$25.00			
	Save and Continue						
		-					